Iconic Staff & Administration FAQs

Accessing Company Forms or Not able to login into or access or use a company form?

Most company forms are now protected by the Company Server and JotForm.Â Most of the company forms Iconic workers use will require an actual Iconic Worker's work email address and password to access the form.

To access a form that requests you to verify and login using your Iconic worker's email address, use these steps.

1. Access the form as normal through the company policy and FAQ server.

2. When requested click onÂ **Â Connect with GoogleÂ Â button**.

3. Enter your Iconic Worker's Email Address.Â This is the email address that ends in **@iconic.productions** or **@iconicperformances.com.au** or **@worldsplayground.com** or **@staff.iconic** or **@startlogic.worldspl.** If you are not sure contact support your department supervisor.

4. When requested enter your password and click onÂ **Â NextÂ Â button.**

    1. For security, you may be requested to have a verification code sent to your mobile.Â The mobile you use must be the mobile you provided to Iconic during your worker's registration ID form.

5. Once all this is entered, you will have access to the form.

Remember to log out after completing the form.Â The log out button is different on many devices, but you can definitely find it if you look around on the form itself after submission.

Remember also when completing an Iconic form, do not DO NOT COMPLETE IT ON SLACK. Slack has it's own security protocols and it can sometime clash with Iconic servers protection.Â Always open up a new internet browser or if you are clicking on a link from Slack, press on the button that pushes it to a fresh new internet page.

Attached files:

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